

# Virtual meeting

Select a solution that works best for your business.

Collaboration Features	OfficeSuite Live	HD Meeting	Definition
Max meeting size	250	1000	Establish the maximum number of individual attendees able to join a single meeting
1:1 Voice and video calls	✓	✓	Make instant person-to-person voice and video calls (VoIP)
Anonymous joins	✓	✓	Enable meeting attendees to join on their computer, even if they aren't signed into an account
Application sharing	✓	✓	Share individual applications / programs vs. entire desktop
Blurred backgrounds	✓	✓	Obscure the view behind your video
Co-hosts	✓	✓	Add co-hosts to meetings for shared moderator/host responsibility
Dynamic bandwidth adjustments	✓	✓	Enable a stable, consistent connection while prioritizing audio and screen sharing over video
Echo cancellation	✓	✓	Fix the issue of hearing your own voice echo back in the call
Encryption	✓	✓	Secure messages, voice, video and content with AES 256-bit encryption
Group chat in meetings	✓	✓	Chat with a group of meeting attendees while in session
Mobile applications (iOS and Android)	✓	✓	Download the app in the respective app store for Apple or Android
Multiple themes	✓	✓	Select and apply alternate interface themes
Noise suppression and cancellation	✓	✓	Filter out background noise to help limit call distractions
Personalized meeting links	✓	✓	Design and use personalized meeting URLs for online meetings
Record your meetings	✓	✓	Record meetings to share with colleagues and replay as needed
Scheduling a meeting	✓	✓	Specify a date and time to schedule a meeting
Screen share	✓	✓	Share entire desktop or application during an in-session meeting
Share application with audio	✓	✓	Share an individual program with audio content that will be heard in the online meeting
Switch between devices	✓	✓	Switch active calls between mobile and desktop devices without interruption
Video conferencing	✓	✓	Use high-quality, wide-band audio and high-definition video conferencing
Video tiles	✓	✓	Enable video with one click to interact with your meeting attendees visually; highlight the video of speakers
Virtual backgrounds	✓	✓	Display a specific image as your background during a meeting
Visual roster / Attendee list	✓	✓	See who joined/declined the meeting, who is running late, who is currently speaking and the source for background noise (to mute that specific line)

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Automatic updates	✓		Deliver the most recent security patches and features and functionality
Audio dial in		✓	Call 10-digit dial-in number for devices to use the PSTN for audio meeting access
1:1 Chat		✓	Chat with colleagues directly, in a group or chat room
Adjustable video resolution		✓	Change the desired video resolution for devices or bandwidth requirements
Breakout rooms		✓	Use breakout rooms during video calls to divide participants into smaller groups
Chat rooms		✓	Collaborate on projects, share files with colleagues and use @mentions to direct messages to specific participants
Conference room systems		✓	Support most Session Initiation Protocol (SIP) and H.323 video conferencing systems; simply join by entering the meeting ID into the device console
Dual monitor support		✓	Deliver the video layout and screen share content on two separate monitors/screens
Hand raise		✓	Give participants the ability to let moderators know they want to speak
Live streaming		✓	Watch the meeting via a 3rd party application
Multiple tiers		✓	Meet user needs with volume or feature licensing options
Polls		✓	Create polls for participants to vote on during video calls
Q&A		✓	Allow participants to ask moderators questions during the video call
Remote control of computer		✓	Gain access to the computer and user remote keyboard
Reporting / Attendance tracking		✓	Learn which meetings occurred, the meeting duration and the attendee list for each meeting via the WE Connect portal or admin console
Ringtone selection		✓	Change the ringtone options in your client/app settings
Single sign on (SSO)		✓	Log in using your company credentials
Stereo audio		✓	Support a stereo listening or broadcasting experience vs. mono only
User management		✓	Assign the right level of permissions to your users, add or suspend users, and reset meeting IDs
User presence		✓	Check the availability of other users in the same account/tenant
Video as virtual background		✓	Display a video as your background during a meeting
Webinars		✓	Leverage webinars for large audiences or events that are open to the public
Call me / Dial out options	X	X	Allow dial-out to the PSTN to join the desired meeting session
Text messaging	X	X	Send and receive text (SMS) and picture messages (MMS)